

**Monthly Meeting**  
**January 18, 2023**  
**6:00 p.m.**

**Roll Call:** Board members that answered to roll call D. Christensen, T. Bilbruck, L. Penrod and J. Thompson presides. Also present J. Jones with Decker Construction, Leslie Williams and John and Angela Lasater.

**Appointment to sub-district #4:** Leslie Williams is interested in setting on the board to represent sub-district #4. Motion was made by Board member Penrod to appoint Leslie Williams to sub-district #4 term expires 2024 and second by Board member Christensen. On a call by the chair for ayes and nays motion carried. Aye Penrod, Aye Christensen, Aye Bilbruck, Aye Thompson.  
L. Williams signed oath of office.

**Approval of Monthly Minutes 11/16/2022:** motion was made by Board member Christensen to accept monthly minutes as presented and second by Board member Penrod. On a call by the chair for ayes and nays motion carried.

**Approval of Treasurer's Report and Monthly Bills:** motion was made by Board member Penrod to accept treasurer's report and to pay monthly bills as presented and second by Board member Bilbruck. On a call by the chair for ayes and nays motion carried.

**Approval of leak adjustment for Angela Laster:** 15402 NE 180<sup>th</sup> St.  
Application for leak adjustment was reviewed by the board for approval. Motion was made by Board member Penrod to accept application for leak adjustment in the amount of \$350.00 and second by Board member Bilbruck. On a call by the chair for ayes and nays motion carried. Aye Penrod, Aye Bilbruck, Aye Christensen, Aye Williams, Aye Thomson

**Approval of leak adjustment for Alexis Katzer:** 17524 Georgetown Rd.  
Application for leak adjustment was reviewed by the board for approval. Motion was made by Board member Christensen to accept application for leak adjustment in the amount of \$350.00 and second by Board member Bilbruck. On a call by the chair for ayes and nays motion carried. Aye Christensen, Aye Bilbruck, Aye Penrod, Aye Williams, Aye Thompson

**Discuss/Approve extended payment plan policy for leak adjustments:** extended payment plan policy was reviewed and discussed by the board. Motion was made by Board member Christensen to accept and adopt extended payment plan and second by Board member Bilbruck. On a call by the chair for ayes and nays motion carried. Aye Christensen, Aye Bilbruck, Aye Penrod, Aye Williams, Aye Thompson

Motion was made by Board member Penrod to adjust 5% penalties off of Angela Laster's account for the prior two months penalties and second by Board member Christensen. On a call

by the chair for ayes and nays motion carried. Aye Penrod, Aye Christensen, Aye Bilbruck, Aye Williams, Aye Thompson.

**Discuss lead cooper service line inventory future funding opportunities:** Board member Penrod was going to attend on line workshop of future funding opportunities that the district could check into. The online workshop was canceled due to the bad weather and will be rescheduled at a later date.

**Approval of Lease agreement at 17019 NE 170<sup>th</sup> Street, Holt, MO:** motion was made by Board member Christensen to enter into lease agreement with Jack Thompson (17019 NE 170<sup>th</sup>) for five (5) years to expire 01/18/2028 and second by Board member Bilbruck. On a call by the chair for aye and nays motion carried. Aye Christensen, Aye Bilbruck, Aye Penrod, Aye Williams, Thompson abstained

**Decker report of operations, monthly billing and water quality:** J. Jones presented report to the board copy enclosed as part of these minutes.

Clear well is up and running; high service pump #1 is in and working well. Next year's budget would like to replace pump #2. Having issues with one of the meters at the lift station. Basins have all been cleaned.

**Public comment:** public comment will be allotted five (5) minutes per speaker please: no public present.

**Board President Remarks:** Board President thanked the board for renewing the lease agreement.

**Adjournment:** motion was made by Board member Christensen to adjourn this meeting and second by Board member Williams. On a call by the chair for ayes and nays motion carried.

**Jack Thompson,** \_\_\_\_\_  
PWSD #3 Board President

**Attest:**

**Rita Waters,** \_\_\_\_\_  
PWSD #3 District Clerk