

## PUBLIC WATER SUPPLY DISTRICT #3 OF CLAY, COUNTY MISSOURI

### Application for Leak Adjustment

PWSD #3 of Clay County, Missouri offers a one-time-allowance per two-year period from last adjustment on customer bills for qualifying water leaks.

Please read the following guidelines to determine whether you may qualify for a Leak adjustment:

1. Leak adjustments will only be considered for leaks occurring on portions of lines that are outdoors, underground or not visible.
2. No adjustment if you have previously received a previous adjustment during the last 2 years (for example – received adjustment on 2/28/13 will not receive another until after 2/28/15).
3. No adjustment for leaks occurring indoors, such as those stemming from faucets, toilets, blown pressure valves or hoses, faulty pipes or appliances.
4. No adjustments for premises left or abandoned or vacated without reasonable care for the plumbing system;
5. No adjustments for filing of swimming pools or leaks attributed to or associated with swimming pools.
6. No adjustments for leaks or excessive water use from irrigation systems, or otherwise associated with the watering of lawns or landscaping.
7. No adjustments for homes under construction.
8. Repairs must be undertaken within thirty (30) days of when PWSD's employees notified the customer regarding the possibility of a leak or when the customer discovers the leak.
9. Copies of the repair receipts (for labor, supplies or services) must be provided with the application for Leak Adjustment.
10. In order for the application to be considered, the Leak Adjustment Application must be completed and returned to the PWSD Business Office within 30 days of the leak repair.

If you believe you qualify and wish to apply for a Leak Adjustment, please complete this form and return it to the PWSD#3 Business Office as soon as possible with the necessary receipts or support documentation.

**NOTICE:** You must request a Leak Adjustment by submitting a completed and signed Leak Adjustment Application Form (including proof of the repairs) to the PWSD #3 Business Office **within 30 days of the leak repair.**

**IMPORTANT:** Please be aware that a large leak may result in a water bill that could total SEVERAL THOUSAND DOLLARS! Small leaks are typically less, but many small leaks are often a sign of a problem water line and indicate that larger and more expensive leaks are likely to happen in the future. Since the Leak Adjustment is a one-time-only benefit, if you request and receive an adjustment for a leak, large or small, you will not be eligible for another leak adjustment for another 2 years. If a service line is prone to future leaks, the best way to reduce the risk of a second leak is not to patch or "spot-fix" the break, but to replace the entire line. Because each circumstance is unique, we strongly suggest that you contact your repair provider for professional advice given your particular circumstance.