***Monthly Minutes***

***January 30, 2019***

***Roll Call:*** *Board members that answered to roll Thompson, Wilson and Golden presides. Board members absent Penrod and Kiso. Also present Jeff Jones.*

***Ed Slone:*** *discussion water availability – 14918 NE 180th St: the water line will need to be extended approximately 120 feet. Motion was made by Board member Thompson to extend water line on 14918 NE 180th St. upon receipt of $3,200.00 for meter and deposit and second by Board member Wilson. On a call by the chair for ayes and nays motion carried.*

***Discuss/Approve Kaster’s meter:*** *new service MM Hwy; the water district received monthly minutes from District # 8 approving the response letter to Collette Kaster dated November 15, 2018 allowing water service from Clay County #3 to a potential customer in their district. Motion was made by Board member Wilson to set meter on Prestige Dr. for the Kasters upon receipt of $3,200.00 for meter and deposit and second by Board member Thompson. On a call by the chair for ayes and nays motion carried.*

***Approval of Monthly Minutes 12/12/2018:*** *motion was made by Board member Thompson to accept monthly minutes as presented and second by Board member Wilson. On a call by the chair for ayes and nays motion carried.*

***Approval of Treasurer’s report and Monthly Bills:*** *motion was made by Board member Wilson to accept treasurer’s report and to pay monthly bills as presented and second by Board member Thompson. On a call by the chair for ayes and nays motion carried.*

***Approval of Adjustments to Utility Billing:*** *motion was made by Board member Thompson to accept adjustments to utility billing as presented and second by Board member Wilson. On a call by the chair for ayes and nays motion carried.*

***Approval of Leak Adjustments:*** *Mathew Cramer 17504 33 Hwy; motion was made by Board member Wilson approve leak adjustment and second by Board member Thompson. On a call by the chair for ayes and nays motion carried.*

*Lori Shaffer 18700 Old BB Hwy; motion was made by Board member Wilson to approve leak adjustment and second by Board member Thompson. On a call by the chair for ayes and nays motion carried.*

***Decker report of operations, monthly billing and quality of water:*** *J. Jones presented report (copy enclosed as part of these minutes) Board member Wilson asked if Decker’s can put together a spread sheet on water loss. J. Jones said he would see what he can do.*

*New meters for route two and three have not been received yet. Inspection on equipment in well three has been done.*

***Discussion/approval of budget amendment:*** *after discussion and consideration motion was made by Board member Thompson accept budget amendments as presented and second by Board member Wilson. On a call by the chair for ayes and nays motion carried.*

***Review Employee compensation handbook:*** *after discussion and consideration motion was made by Board member Wilson to leave employee handbook as is and second by Board member Thompson. On a call by the chair for ayes and nays motion carried.*

***Board President Remarks:*** *Progress being made by the engineer for water line replacement and mapping data requirements to update district’s hydraulic information.*

***Adjournment:*** *motion was made by Board member Wilson to adjourn this meeting and second by Board member Thompson. On a call by the chair for ayes and nays motion carried.*

*Greg Golden, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*PWSD #3 President*

*Attest:*

*Rita Waters, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*PWSD #3 Clerk*