

Monthly Minutes
June 17, 2026

Roll Call: Board members that answered to roll call Christensen, Bilbruck, Parker, Nicholson and Thompson presides. Also present Nick Bogue with Decker Construction.

Approval of Monthly Minutes 05/20/2026: motion was made by Board member Christensen to accept 05/20/2026 monthly minutes as presented, second by Board member Bilbruck. On a call by the chair for ayes and nays motion carried.

Approval of Treasurer's Report and Monthly Bills: motion was made by Board member Bilbruck to accept treasurer's report and to pay monthly bills as presented, second by Board member Parker. On a call by the chair for ayes and nays motion carried.

Discuss Water leak Crystal Holm 3800 SE Timberlake Dr. Crystal Holm not present; motion was made by Board member Parker to table this discussion and revisit upon arrival, second by Board member Bilbruck. On a call by the chair for ayes and nays motion carried. Aye Parker, Aye Bilbruck, Aye Christensen, Aye Nicholson, Aye Thompson

Discuss pressure reducing valves: during the upgrades to the district's water system in 2010 the district approved pressure reducing valves to the customers in the high pressure area. The district did not say who would be responsible for the maintenance of the pressure reducing valves. Nick Bogue told the board that one of the pressure reducing valves needed to be replaced but did not know who was responsible for the maintenance. I adjusted the valve to get by at this time.

Motion was made by Board member Nicholson that the district would be responsible to maintain the pressure reducing valves that the district installed in high pressure zone, second by Bilbruck. On a call by the chair for ayes and nays motion carried. Aye Nicholson, Aye Bilbruck, Aye Christensen, Aye Parker, Aye Thompson

6:10 p.m. David Holm present: discussion water leak 3800 SE Timberlake Dr. was opened for discussion. Mr. Holm told the board that he was notified by the district that there was water passing through his meter. The gentleman did not help me find out what was going on, I even invited him into the house to look around. Next thing I know I am receiving a water bill for \$1,100.00.

It was explained to Mr. Holm that the district cannot enter into the resident due to liability reasons and that the customer's side of the meter is his responsibility. Mr. Holms was asked if he had any outside stand alone hydrants and if he had a pool.

Mr. Holm said no he did not have any outside hydrants but he has topped off his pool a couple of times.

The Board reviewed the profile on the meter and it shows the date and time water was passing through the meter.

Board President Thompson told Mr. Holms that he did not qualify for a water leak adjustment but he could apply for water payment plan.

Decker report of operations, monthly billing and water quality: N. Bogue presented report to the board copy enclosed as part of these minutes.

Clay County Highway Department will now require a permit for any work done in the highway right of way. The cost \$180.00: the district needs to decide whether the new meter fees needs to be raise to include the highway permit.

Public Comment: public comment will be allotted five (5) minutes per speaker please: public comment was opened to the floor and no public present.

Board President Comments: no board comments were made.

Adjournment: motion was made by Board member Bilbruck to adjourn this meeting, second by Board member Parker. On a call by the chair for ayes and nays motion carried.

Jack Thompson, _____
PWSD Board President

Attest:

Rita Waters, _____
PWSD #3 District Clerk