

**November 19, 2025  
Monthly Meeting**

**Roll Call:** Board members that answered to roll call; Christensen, Parker, Nicholson, Bilbruck and Thompson presides. Also present Nick Bogue with Decker Construction and Jaci Berndt minor observing.

**Approval of Monthly Minutes 10/15/2025:** motion was made by Board member Bilbruck to accept monthly minutes as presented, second by Board member Parker. On a call by the chair for ayes and nays motion carried.

**Approval of Treasurer's report and Monthly Bills:** motion was made by Board member Bilbruck to accept treasurer's report and to pay monthly bills as presented, second by Board member Nicholson. On a call by the chair for ayes and nays motion carried.

**Discuss water leak City of Kearney:** motion was made by Board member Bilbruck to extend onetime payment plan for the City of Kearney for three (3) years and to waive the penalties due to the amount of the water leak, second by Board member Parker. On a call by the chair for ayes and nays motion carried. Aye Bilbruck, Aye Parker, Aye Christensen, Aye Nicholson, Aye Thompson

**Discuss/Approve procedures to posting journal entries:** motion was made by Board member Bilbruck to accept and approve procedures for posting journal entries, second by Board member Parker. On a call by the chair for ayes and nays motion carried. Aye Bilbruck, Aye Parker, Aye Christensen, Aye Nicholson, Aye Thompson (Copy of procedures to positing journal entries on file for public view upon request)

**Discus/Approve amendment to Capitalization policy:** motion was made by Board member Nicholson to accept and approve amendment to capitalization policy to raise the cost of capital asset from \$500.00 to \$3,000.00, second by Board member Christensen. On a call by the chair for ayes and nays motion carried. Aye Nicholson, Aye Christensen, Aye Bilbruck, Aye Parker, Aye Thompson (Copy of amendment to capitalization policy on file for public view upon request)

**Decker Report of operations, monthly billing and water quality:** Nick Bogue presented report, copy enclosed as part of these minutes.

**Discuss December 17, 2025 Monthly Board Meeting:** due to the holidays motion was made by Board member Christensen to not hold a meeting in December 2025, second by Board member Nicholson. On a call by the chair for ayes and nays motion carried. Aye Christensen, Aye Nicholson, Aye Bilbruck, Aye Parker, Aye Thompson

**Public Comment:** public comment will be allotted five (5) minutes per speaker please: the floor was open to public comment not pubic spoke.

**Board President Remarks:** *Public Water Supply District #3 of Clay County Missouri office will be closed Dec. 25 -26, 2025 and January 1 -2, 2026.*

**Adjournment:** *motion was made by Board member Nicholson to adjourn this meeting, second by Board member Christensen. On a call by the chair for ayes and nays motion carried.*

**Jack Thompson,** \_\_\_\_\_  
**PWSD #3 Board President**

**Attest:**

**Rita Waters,** \_\_\_\_\_  
**PWSD #3 District Clerk**